

Byron Bergen Library Board of Trustees Meeting Minutes
March 11, 2026

Attendees: Sally Capurso, Katie Rumble, Lauren Grimm, Nancy Bailey, Heather Kent, Kristine (Krissy) Bird, Anna Marie Barclay.

Heather Kent arrived at 6:05 pm

Guests: Bekah Ireland and Ryan Duffy.

Meeting called to order at 6:00 PM

Motion to Approve February Meeting Minutes. Made by Krissy. Seconded by Anna Marie. All approved.

FINANCIALS:

March Expenses:

Total Expenditures for the month: w/o personnel costs \$12,177.36

Total income for prior month: \$126.30

Motion to pay March vouchers 32-47 in amount of \$12,177.36. Made by Anna Marie. Seconded by Heather. All approved.

CORRESPONDENCE:

Library Manager Report: Nancy submitted her report.

There was an issue with the bathroom. Nancy reached out to the town who will fix the issue.

T Grant was submitted and completed for this year.

Steve Hawley sent a check in the amount of \$4,285.71 for a legislative grant. The library and the board are extremely grateful.

May 20th- Nioga Dinner is at Batavia Downs.

Heather and Nancy met together to go over Nancy's 2026 goals. Will finalize by next month.

OLD BUSINESS: Katie and Sally to still get together to create a library email.

NEW BUSINESS: Ernie Haywood asked for a letter of support for the Robbins Brook Park. Sally sent one.

Sally received a response from Ernie regarding the money the library is giving the town.

Sally to ask Ernie about the proposed rent increase and if that will include utilities.

Sally researched the idea of the library having a reserve fund. In the trustee handbook, it says that municipal libraries can have a reserve fund with an unlimited amount as long as it is designated with a use.

Nancy also reached out to a CPA about the audit process. She was informed that the library doesn't necessarily have to have an audit unless it's needed.

Anna Marie spoke about the amended budget. Adjustments were made from the revenue lines to match the expenses. She made estimates based on past amounts received. Added a line for utilities for money going to the town.

Motion to Approve 2026 Amended budget. Made by Sally. Seconded by Krissy. All approved.

Motion to go into executive session at 6:37 pm.

Motion to end executive session at 6:55 pm.

Board discussed personnel issues during executive session.

Motion to adjourn meeting at 6:58 pm. Made by Anna. Seconded by Krissy. All approved.

Respectfully submitted by Katie Rumble

Next meeting is scheduled for April 8, at 6:00 pm.