

Byron Bergen Library Board of Trustees Meeting Minutes
February 11, 2026

Attendees: Sally Capurso, Katie Rumble, Lauren Grimm, Nancy Bailey, Heather Kent, Kristine (Krissy) Bird.

Anna Marie Barclay arrived at 6:15 pm

Guest: Cheryl Saville

Meeting called to order at 6:00 PM

Board recognized Cheryl's service at the library for the last 30 years with flowers and a plaque.

Motion to Approve January Meeting Minutes. Made by Heather. Seconded by Krissy. All approved.

FINANCIALS:

Barb Zinter is still working on personnel costs for the end of 2025.

Updated December 2025 and January 2026 financial reports were submitted.

February Expenses:

Total expenditures for the month: w/o personnel costs: \$9,387.01

Total income for the prior month: \$300.00

Motion to pay February vouchers 16-31. Made by Anna. Seconded by Lauren. All approved.

Board discussed some of the prices of programs. Nancy reported that she is seeing that she is seeing an increase in the costs of the programs.

CORRESPONDENCE: Eric and Amy Mercovich donated \$300. Heather sent out a thank you note.

Library Manager Report: Nancy reported that \$144,488 was received from the Town of Bergen for operating expenses.

Board accepts the final report for the FFRPL Annual report. Nancy submitting this week. Made by Anna. Seconded by Sally. All approved.

Nancy submitted her job duties for this month.

Genesee Country Museum sent two passes for 2026. Nancy asked to keep both. Cost is \$140 a piece and an entire family can use.

Motion to purchase two Genesee Country Museum passes for 2026. Made by Heather. Seconded by Anna. All approved.

Nancy received info on a new telephone system. Nancy to do more research on that subject.

Nancy chatted to the school librarian and reported that it was a productive conversation.

OLD BUSINESS:

Policy of Internal Fiscal Controls; Conflict of Interest: Board reviewed and had no issues. Board will have to sign Conflict of Interest every year. Signed for 2026.

Motion to Approve Policy of Internal of Fiscal Controls; Conflict of Interest. Made by Krissy. Seconded by Lauren. All approved.

Emails for board members will be set up by Katie and Sally.

Short Range/Long Range Plan: Board will postpone until November after we go out for the Byron vote.

Worker's Comp issue: Sally and Anna haven't received any updates. Haven't received any more penalties. Lawyer is working on sending over documents over to Workers Comp.

NEW BUSINESS:

Board discussed the Byron vote: Board discussed possible strategies to get the word out to Byron. Discussed keeping the vote just to Byron and asking for the amount the same. Continue to do post cards, email blast and possible automated call/text.

Board is still looking for a new trustee.

Imagination Library donation:

Motion to have Imagination Library donation be a permanent part of the budget in the amount of \$1000. Made by Sally. Seconded by Heather. All approved.

Reserve Funding conversation: Anna is going to investigate how a reserve account would work with a library.

Board received a letter from the Town of Bergen regarding the rent of the library space. Ernie would like to charge \$1400 a month starting in 2029. Board was unsure if utilities are included in that amount.

Board discussed Ernie's letter asking for the library's percentage of utilities for 2025. Decided to give \$4500 after reviewing what we thought were library expenses alone.

Motion to Submit \$4500 to Town for expenses for the building. Made by Anna. Seconded by Lauren. All approved.

Motion to enter Executive Session to discuss personnel issues. Begins at 7:44 pm. Made by Heather. Seconded by Anna. All approved.

Motion to Exit Executive Session. Ended at 8:43 pm Made by Sally. Seconded by heather. All approved.

Motion to Approve 2026 revised budget. Made by Anna. Seconded by Heather.

Motion to End meeting at 8:44pm. Made by Heather. Seconded by Krissy. All approved.

Respectfully submitted by Katie Rumble

Next meeting is scheduled for March 11, 2026, at 6:00 pm.