

Byron Bergen Library Board of Trustees Meeting Minutes
December 10,2025

Attendees: Sally Capurso, Katie Rumble, Lauren Grimm, Nancy Bailey, Heather Kent, Shirley Wade and Kristine (Krissy) Bird

Absent: Anna Marie Barclay

Meeting called to order at 6:00 PM

Board reviewed financials and minutes from the November meeting.

Motion to Approve November Meeting Minutes. Made by Krissy. Seconded by Heather. All approved.

FINANCIALS:

For the month of November Vouchers: 176-191

Total Expenditures for the month: 16,418.70

Total income for the prior month: 1,300.00

Salaries are not included.

Motion to Approve December vouchers 175-191. Made by Heather. Seconded by Sally. All approved.

CORRESPONDENCE: Gary DeWind and Mary Louis Hollwedel were sent thank you notes for the generous donations.

Library Manager Report: Nancy submitted report.

Nancy attended the Directors meeting with NIOGA. They discussed some of the challenges the directors have been having with NIOGA. She said the Nioga Board was receptive.

There are some issues with the staff computer and catalog computer. Justin (the IT guy) mentioned turning the staff computer into the catalog computer, so would only need to replace the staff computer. Nancy priced them out and it would be cheaper to purchase now. She said it was about \$700.

Motion to purchase a new staff computer in the amount of \$718.42. Made by Sally. Seconded by Lauren. All approved.

OLD BUSINESS:

Trustee Trainings: Board to send certificates to Sally.

NEW BUSINESS: Board discussed what the next steps are going to be after the failed Byron vote. Board to revisit in January to make final decision if will go out for vote again.

Budget disclosure on website discussion: Board decided to not have full budget on the website. Will have it available "upon request"

Trustee Interview: There is a board opening starting in 2026. No one has applied to date. With Shirley leaving, the board will need a new vice president. Will re evaluate in January.

Board discussed the 2026 budget. Total Operating Expenses will be \$23,400.

Procedure for the end of the year vouchers: Nancy to have the bills submitted by December 30th. Nancy will work with Anna to coordinate when she wants them. 4 members of the board will have to sign them.

Motion to go into executive session to discuss personnel issues. Made at 6:52pm

Motion to go out of executive session at 7:26pm

Motion to approve the 2026 budget. Made by Sally. Seconded by Lauren. All approved.

Motion to End Meeting at 7:28pm. Made by. Seconded by Heather Kent. All approved.

Respectfully submitted by Katie Rumble

Next meeting is scheduled for January 14, 2025, at 6:00 pm.