

Byron Bergen Library Board of Trustees Meeting Minutes
November 12, 2025

Attendees: Sally Capurso, Katie Rumble, Anna Marie Barclay, Nancy Bailey, Heather Kent, Shirley Wade and Kristine (Krissy) Bird

Absent: Lauren Grimm

Meeting called to order at 6:05 PM

Board reviewed financials and minutes from the October meeting.

There was an error in the Midwest Voucher. The correct amount is \$1027.36, instead of \$1066.17.

Voucher # 157 wasn't included. Refund from Taradel in the amount of \$762.20.

Updated October Total: \$7700.37

Motion to Make the Changes to the October Minutes. Made by Sally. Seconded by Heather. All approved.

FINANCIALS:

For the month of November Vouchers: 158-175

Total Expenditures for the month: \$7700.97

Total income for the prior month: \$355.80

Salaries are not included.

Motion to Approve October vouchers 158-175. Made by Anna Marie. Seconded by Krissy. All approved.

CORRESPONDENCE: Thank you note to the Byron Fire Hall for using the space for the Town Hall.

Library Manager Report: Nancy submitted report.

Gary DeWind donated to the library.

Nancy gave a packet of library statistics on the library usage. Overall, there has been an increase in attendance.

Nancy is having issues with the staff computer. The catalog computer died and will need to be replaced.

Nancy would like to investigate having an online registration for programming. She reached out to another library, and it was quoted at \$880 for the year. The board gave permission for her to reach out to other libraries and do some research on this.

Kanopy (just movies) usage: 1493 new patrons for the 2025 year
Blackstone (just audio books) usage is down and will need to promote.

The museum passes have been used pretty good throughout the year.

Vouchers for the end of the year will be completed by December 8th and therefore everything will be put through before the end of the year and won't have to have a separate vote.

Board to investigate policy for end of the year vouchers and timesheets.

OLD BUSINESS:

Board members met with Ernie Haywood, Town of Bergen Supervisor. This is in response to the letter he sent the library with a list of costs that the town is still technically paying. There is a lease in place, but the library would like to work with the town to absorb some of these costs. There was a discussion as to what the Town is looking for from the library and what the plans are for the future. Anna Marie to put together a proposal for the board to review.

Trunk or Treats were a success. Board members attended the STEP Boosters Trunk or Treat, the BBKA Trunk or Treat and the Town of Byron Halloween event. They were great community events and got the library involved.

Town of Byron Municipal 414 Vote: The vote came down to a tie and are awaiting them to count the absentee ballots. If still in a tie, then the next step is to go to the Town of Byron Bylaws.

Topic of disclosing the budget on the website will be tabled until December when finalized.

Received letter from Worker's Compensation stating that didn't receive info. Bill has been paid. Anna Marie has been in contact with the county level to confirm that library is covered. Next step is the state level.

Disability insurance has been paid by Town. Anna Marie is working on getting that info to transfer to the library.

Motion that IF needed for help with the Worker's Compensation situation, the board will contact Stephanie Cole as an attorney. Made by Sally. Seconded by Shirley. All approved.

NEW BUSINESS:

Executive Session Motion Made by Anna Marie. Seconded by Sally. All approved.

Went into Executive Session at 6:54 pm

Motion to End Executive Session. Made by Sally. Seconded by Krissy. All approved.

Executive Session Ends at 8:27 PM

Motion to End Meeting at 8:27 pm. Made by Anna Marie. Seconded by Krissy. All approved.

Respectfully submitted by Katie Rumble

Next meeting is scheduled for December 10, 2025, at 6:00 pm.