

Byron Bergen Library Board of Trustees Meeting Minutes
December 4, 2024

Attendees: Sally Capurso, Katie Rumble, Heather Kent, Anna Marie (Anna) Barclay, Lauren Grimm, Shirley Wade, Nancy Bailey, Kristina (Krissy) Bird

Meeting called to order 6:31 pm

Motion to Approve Minutes with the change of NYLA to RYSL from November meeting minutes: Made by Anna. Seconded by Heather. All approved.

FINANCIALS:

For the month of November Vouchers 158-167

Total Expenditures for the month: \$ 3565.50

Total income for the prior month: \$ 579.30

Motion to Approve November Vouchers. Made by Heather. Seconded by Krissy. All approved.

Board will need to close out the remaining bills for the month of December. Nancy to get all vouchers to Anna by 12/17 and Anna to get to Barb by 12/18.

Motion to wrap up the December bills by December 18th and to send out an email for all board members to approve. Made by Sally. Seconded by Krissy. All approved.

Anna to add salary and benefits to the list of monthly expenses.

CORRESPONDENCE: Heather wrote thank you letter to the Byron Town Board for money from their budget and to Martin Dilcher for his personal donation.

Mary Lou Hollwedel made \$1000 donation. Heather to send thank you note.

Library Manager Report:

Nancy submitted report.

Nancy to try and attend senator/assemblyman meeting with Steve Hawley and George Borrello

Nancy gave proposal for a new printer for the amount of \$349.00

Nancy proposed to get Mango language app or Ancestry app.

Motion to buy a circulation printer in the amount of \$349. Made by Sally .Seconded by Lauren. All approved.

Motion to purchase Ancestry program for the library. Made by Anna. Seconded by Krissy. All approved.

Nancy to look into purchasing tables. Nancy to send out pricing and board will approve it when the vouchers go out the middle of December.

Motion to purchase Empire Passes for 2025 in the amount of \$240. Made by Sally. Seconded by Anna. All approved.

OLD BUSINESS:

Kanopy update: Cost would be \$1000 for full catalog for first year. Each patron/library card would have 25 tickets per month. Some may be more and some (kids) are free. After first year, packages vary by size and price.

Motion to purchase Kanopy for small libraries at the price of \$1000 for the first year. Made by Anna. Seconded by Shirley. All approved.

NEW BUSINESS:

Board discussed changing our monthly meetings to the second week of the month due to the bills coming in the beginning of the month.

Motion to Change monthly meetings to second week of the month. Made by Shirley. Seconded by Sally. All approved.

Committee to meet to go over policies and procedures. Meeting is scheduled for January 21st at 6:30.

**Executive Session Begins at 7:30
Executive Session Ends: 9:03.**

Motion to approve 2025 Budget. Made by Sally. Seconded by Anna. All approved.

Motion to approve a .50 cent increase in wages for part time employees. Made by Anna. Seconded by Heather. All approved.

Motion to adjourn meeting. Made by Shirley. Seconded by Heather. All approved.

Respectfully submitted by Katie Rumble

Next meeting is scheduled for January 8, 2025 at 6:30 pm.