

Byron Bergen Library Board of Trustees Meeting Minutes
January 3, 2024

Attendees: Sally Capurso, Shirley Wade, Katie Rumble, Bethany Gizzi, Nancy Bailey, Heather Kent, Anna Marie Barclay, Lauren Grimm

Meeting called to order at 6:30 pm

Motion to Approve Minutes from December meeting minutes: Made by Shirley. Seconded by Bethany. All approved.

FINANCIALS:

For the month of December Vouchers 1-12

Other than usual monthly expenditures: \$3138.00

Business as usual expenditures: \$1996.37

Total Expenditures for the month: \$5134.37

Total income for the prior month: \$250.00

Other than usual expenses are for new computer and lawyer costs.

Additional December vouchers 171 and 172 were for payroll and Ebooks.

Motion to approve December Vouchers 171 and 172 Made by Bethany and Seconded by Heather. All approved.

Motion to approve Vouchers 1-12 for the month of December. Made by Bethany. Seconded by Heather. All approved.

CORRESPONDENCE: Heather wrote 5 Thank You Notes for donations to the library.

Library Manager Report:

Nancy submitted report.

Question of book banning came up. Board to review current policy and look at going forward.

Old and New Business:

Tax Cap. Nancy received confirmation that it is all completed.

Library board members went through and designated roles for the upcoming year.

2023 Roles:

Sally Capurso- President

Shirley Wade- Vice President
Katie Rumble- Recording Secretary
Heather Kent- Corresponding Secretary
Anna Marie Barclay- Financial Specialist / Treasurer.
Bethany Gizzi- Trustee
Lauren Grimm- Trustee

Motion For the Slate of Officers to Be accepted for 2024. Made by Sally. Seconded by Bethany. All Approved.

Propositions for the PT Library Staff salaries were discussed with Nancy. Board decided to discuss in executive session.

Separation from the Town of Bergen:

Ernie Haywood resigned as the Treasurer of the Library.

Motion to Accept Ernie Haywood's Resignation. Made by Sally. Seconded by Shirley. All Approved.

WHEREAS the Town of Bergen has informed the Library that as of January 31, 2024, it will not provide the Library with a Treasurer; and

WHEREAS it appears there is no current agreement between the Towns of Bergen and Byron selecting a Treasurer; and

WHEREAS it is essential for the Library's mission and continuity of service that the Library designate a Treasurer to assure proper custody of funds:

BE IT RESOLVED that Article VI, Section 4 of the Bylaws are amended to add the following sentence underlined below;

Section 4: The Corresponding Secretary shall acknowledge gifts, donations, and bequests at the discretion of the Board and other correspondences outlined in the Library procedures. In the event that the Town of Bergen and the Town of Byron do not designate a Treasurer per section 259 (2) of the Education Law, the financial secretary shall serve as Treasurer affecting the requirements of Section 259 (3) until a treasurer is so designated by the Towns.

Motion to Amend Bylaws to Include Above Mentioned Statement. Made by Bethany. Seconded by Anna. All Approved.

Board drafted an Intermunicipal Agreement with the Village to have Barb Zinter do the book keeping, payroll and accounting as a service to the Library.

Sally to meet with Joe Chimino to go over agreement.

Motion to Move Forward with Intermunicipal Agreement. Made by Anna. Seconded by Bethany. All approved.

Motion to Combine Payroll, Auditing and Accounting Lines on the 2024 Budget. Made by Bethany. Seconded by Anna. All approved.

Board met with Kristina Bird as a potential board trustee.

Executive Session Begins at 7:48

Executive Session Out 8:43

Motion To Confirm 2024 Part-time wages for Cheryl Saville at \$16/hr, Sandy Nucelli- \$15 /hr and Zoey Gaenzler- \$19/hr. Made by Bethany. Seconded by Sally. All Approved

Motion to Appoint Kristina Bird as board trustee effective Feb 9, 2024. Made by Shirley. Seconded by Heather. All Approved.

Motion to Adjourn Meeting at 8:46 pm. Made by Bethany. Seconded by Bethany. All approved.

Next Meeting is scheduled for February 7, 2024 at 6:30 pm.

Respectfully submitted by Katie Rumble