

Byron Bergen Public Library Board of Trustees Meeting Minutes

November 2, 2022

Meeting called to order at 6:3 pm

Sally Capurso, Gary DeWind, Robin Day, Nancy Bailey, Bethan Gizzi, Heather Kent

Also present: Anna Marie Barclay

Absent - Katie Rumble and Shirley Wade

Meeting called to order at 6:35 pm

Motion to approve Minutes from October meeting minutes: Made by Bethany, Seconded by Robin. All approved.

FINANCIALS:

For the Month of November:

Vouchers 135-145

Other than usual monthly expenditures: \$ 0.00

Business as usual expenditures: \$ 4255.31

Total expenditures for the month: \$4255.31

Total income for the prior month: \$ 7250.99

Motion to approve vouchers 135-145. Made by Bethany, Seconded by Sally. All Approved.

CORRESPONDENCE: NONE

PERSONNEL REPORT: nothing to report

MANAGER'S REPORT: Submitted by Nancy in writing. Highlights: LOTS of programming! Nancy saw an article in The Daily News that stated that 43% of students living in Byron-Bergen School District are below the Federal poverty level.

COMMITTEE REPORTS:

OLD BUSINESS: Sally asked that Nancy send the Town Supervisor the last few months of approved minutes.

Sally emailed Causewave info to us to read before meeting. Identified that we need to find those in the population that may be opposed to Municipal 414 so that we can meet with them. Heather said that we need to educate population on how the library is currently funded.

Sally requested how much the Town of Bergen puts in towards Nancy's NYS retirement so we can include that as a line item on the "dream budget". for Municipal 414. (Anna will follow up.) We will also need to include the cost for an audit. Libraries need to have one every 3 years – estimated cost \$6000.

Nancy will check with Mid-Hudson Library System executive director at NYLA meeting this week for some input and information on the process.

Sally made a motion to invite a volunteer to the 11/17/22 Municipal 414 meeting with Causewave. Heather second. Motion passed unanimously.

Trunk or Treat was a resounding success! The library won third place in the decorating contest.

NEW BUSINESS:

Discussion of proposed municipal 414 budget.

2023 budget committee needed. Nancy, Sally, Bethany, Robin to meet 11/17/22 at 6:00 pm. To be presented at the 12/7/22 board meeting.

Sally attended Roberts Rules of Order webinar. For the most part, we follow the informal version. The training will be something that all trustees will need to take beginning in 2023.

Entered executive session at 7:28 pm to discuss a personnel issue. Left executive session 7:57 pm.

Motion to Adjourn Meeting Made by Robin. Seconded by Gary . All approved.

Meeting is adjourned at 7:58 pm.

Next Meeting is scheduled for December 7, 2022 at 6:30 pm

Respectfully submitted by Robin Day.