

Byron Bergen Public Library Board of Trustees Meeting Minutes

February 2, 2022

Meeting called to order at 6:01 pm

Sally Capurso , Gary DeWind, Katie Rumble, Shirley Wade, Bethany Gizzi, Nancy Bailey and David Wright

Motion to approve Minutes from January meeting minutes: Made by Shirley, Seconded by Gary and Bethany. All Approved.

FINANCIALS:

Vouchers 10-16

Business as usual expenditures in the amount of \$ 2039.32

Other than usual monthly expenditures: \$ 0

Total expenditures for the month: \$ 2039.32

Income- \$ 5824.99 income from January

Motion to Approve Vouchers number 10-16. Made by Bethany , Seconded by Gary . All approved

Line Amendment to 2022 budget– line 290 for programs. New total to say \$5959.00.

Motion to Approve change to line 290 for programs to the amount of \$5959. Made by Bethany and Seconded by Sally. All approved.

Met with David Wright. He was interested in the open board position. Explained to him the procedures to apply to be on the board.

CORRESPONDENCE: None

PERSONNEL REPORT: Nancy provided copy of her hours for the month of January. Nancy interviewed Sandy Nucelli to join the staff. She is looking for part time work. She would be taking over some of the hours that Michele Buckland-Seward had.

Motion to hire Sandy Nucelli to begin working part time. Made by: Shirley. Seconded by Gary. All approved.

Motion to hire Sandy Nucelli Amended by Bethany to say that her pay will be at \$13.20. Gary seconded. All approved.

Nancy cancelled staff meeting last Monday due to being sick. Rescheduled for 2/7.

Feb 17-22- Nancy vacation.

MANAGER'S REPORT: Submitted by Nancy. Nancy reached out to Tom Bindeman and Lisa Erickson. She was told that the School District Public Library deal was not going to work by them. The next idea was the 441 proposition. Nancy sent the information of the person who would help market the library to Nioga. Bob Conrad from Batavia to send over a list of attorneys who know library law.

Options are to reach out to Lisa and Tom to push Monroe County or to hire our own attorney to do the research.

Nancy working on Oceans of Possibilities as a summer reading program. She is also working on starting programming back up.

Nancy to cancel the Zoom subscription.

Fine Free Fridays? A program Nancy wants to start implanting. To discuss at the next meeting.

Gerald Blind- a patron left money to go to the library in the amount of \$5000. Robin to do a thank you on behalf of board. Nancy to send out a personal one as well.

Motion to Put an ad in the Byron Bergen Directory. Made by Sally. Seconded by Gary. All approved.

COMMITTEE REPORTS: None

OLD BUSINESS: Trustee Handbook discussion to be pushed to next month's meeting.

NEW BUSINESS: Discussed Nancy's manager goals. No problems or questions resulting from discussions.

Board to read the Town of Bergen Handbook and discuss at the next meeting. The library uses to the Town of Bergen Handbook.

Public Thoughts: NONE

Executive Session begin: 6:58 pm

Executive Session ends: 7:31 pm

Motion to Implement a Timesheet, consistent with the Town Handbook; as the board expects all library staff (full and part time) to complete the proposed timesheet. Made by Bethany. Seconded by Gary.

Motion to End Meeting: Made by: Sally. Seconded by Gary and Bethany. All approved.

Next Meeting is scheduled for March 2, 2022 at 6:30 pm.

Respectfully submitted by Katie Rumble